

MINUTES

CEDAR SPRINGS PUBLIC LIBRARY REGULAR BOARD MEETING

**MONDAY
JANUARY 24, 2022**

7:00 PM MEETING

**CEDAR SPRINGS PUBLIC LIBRARY
107 N. MAIN STREET**

Cedar Springs Public Library Mission Statement

The mission of the Cedar Springs Public Library is to provide quality materials and services to educate, inform, teach, and partner with our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

I. CALL TO ORDER

Meeting called to order at 7pm by Secretary Owen
Present: Tony Owen, Becky Powell, Louise King, Karen Ringler
Absent: Bob Ellick, Shelly Hilbert, Maryevelyn Vu
Quorum present

II. PLEDGE OF ALLEGIANCE

Secretary led the pledge

III. PUBLIC FORUM

Any citizen who wishes to address the Library Board on a topic shall be recognized by the Chair and limit their comments to two minutes unless the chairperson deems otherwise. The Board will not respond, or discuss, public comments unless the Chair approves.
No written or oral comments presented

IV. APPROVAL OF THE AGENDA

MOTION: "Approve agenda" made by King, second by Ringler
Motion carried by voice vote Ayes 4, Nays 0.

V. CONSENT AGENDA

- A. Approval of December 27, 2021, Meeting minutes
- B. Approval of December 2021 Financial report

MOTION: "Approve consent agenda" made by Powell, second by King
Motion carried by voice vote Ayes 4, Nays 0.

VI. DIRECTOR'S REPORT

Director's full report is part of Board packet

Board and Director discussion some changes to the monthly report.

Director discussed the 1st amendment issue the Library had in December. A section will be added to the Policy 4.10 Camera usage and reporting. Director will have a procedure for staff to follow for future occasions.

VII. UNFINISHED BUSINESS

A. None

VIII. NEW BUSINESS

A. Review of proposed budget 2021/2022

Treasurer Powell informed Board there were no changes needed in budget at this time and all is going well.

B. Strategic Plan review

MOTION: "Table review until October 2022 when a committee will be appointed" made by King, second by Powell. Carried by voice vote Ayes 4, Nays 0.

C. Approval of entering into phone arrangement with City

MOTION: "Approve Director to request and obtain a phone through the City of Cedar Springs plan at (\$49.95) forty-nine dollars and ninety-five cents a month cost "made by Powell, second by King. Motion carried by voice vote Ayes 4, Nays 0.

IX. COMMITTEE REPORTS

A. Personnel Committee-None

B. Policy Committee- None

C. Bylaw Committee – None

A. Technology Committee – None

D. Finance Committee – None

X. AGENDA ITEMS FOR MONDAY FEBRUARY 28, 2022, MEETING

A. Approval of new fee schedule

B. Approval of Hot Spot procedure

XI. BOARD COMMENT

Board and Director discussed the issue of mandating masks for staff. Currently Board recommended not to mandate masks, but recommended staff use masks as they feel mask is needed.

XII. ADJOURNMENT

MOTION: "Adjourn meeting" made by Ringler, second by King. Motion carried by voice vote Ayes 4, Nays 0.

Meeting adjourned at 7:52 pm

Next regular meeting scheduled for Monday, February 28, 2022, 7:00 pm at the library.

Submitted by Secretary Owen 

Approved by Board on 2/28/22 