

SOLON TOWNSHIP

Monthly Staff Meeting

Solon Township Hall
15185 Algoma Avenue
Cedar Springs, MI 49319
616-696-1718

Minutes October 29, 2025

CALL TO ORDER 10:00 A.M.

Present: Jon Stout, Mark Hoskins, A.J. Anielski, Rodney Ellick, Ron Perrin, Robert Ellick, Rich Hays, Dorothy Willoughby

Absent: none

Public: none

Departmental Activities

- **Assessing:** Annual IFT report complete. Continuing to work on permit field work along with land studies.
- **Building:** Busier than last month but down from this time last year.
- **Zoning:** Nothing to report.
- **Code Enforcement:** Bradley had another event. Will be addressed with court. Continuing to monitor.
- **Fire Department:** Had 42 calls in October. The new medic truck had the topper and slide outs installed. Appointment next week for the lights and sirens. Goal is to have it in service before the end of November. Had a Halloween PR event with approximately 1500 people attending. Had positive feedback on the new pumper from residents. Have two interviews scheduled for tomorrow. Chief learned a lot in his DNR training in Roscommon. Went over probationary team members and their currents standing.

Business/Topics of Discussion:

- **Administrative Assistant Interviews:** Interviewed candidates.
- **Precinct 3 Generator:** A motion was made by Hoskins to approve up to \$18,000 for a generator for precinct 3, seconded by Stout. Motion carried 5-0.
- **2026 Meeting Schedule:** A motion was made by Willoughby to approve the 2026 meeting schedule, seconded by Anielski. Motion carried 5-0.
- **2026 Holiday Schedules:** A motion was made by Ellick to approve the office and FT fire holidays schedules for 2026, seconded by Stout. Motion carried 5-0.
- **Library Board Appointment:** A motion was made by Anielski to reappoint Tony Owens to the Library Board, seconded by Hoskins. Motion carried 5-0.

- **BS&A Invoice:** Tabled to Board Meeting.
- **Outside Ordinance:** Tabled to December staff meeting.
- **Wiersma Gravel Pit:** A motion was made by Stout to approve the county bringing in a crusher for 6-8 weeks at the Wiersma pit as long as it follows our ordinances, seconded by Anielski. Motion carried 5-0.

Other Discussion:

A motion was made by Anielski to advance Yvonne to the Administrative Assistant I position at \$20.00/hour once working independently, seconded by Hoskins. Motion carried 5-0.

A motion was made to hire Amanda for the Administrative Assistant II position at \$17.00/hour with a 90-day probationary period with 6 days of vacation after six months pending approval of a background check, seconded by Willoughby. Motion carried 5-0.

Public Comment: none.

Items for the Regular Township Board Meeting:

- BS&A Invoice

ADJOURNMENT Motion made by Anielski to adjourn, seconded by Stout. Motion carried 5-0.
NEXT MEETING – December 3, 2025