

SOLON TOWNSHIP
15185 ALGOMA AVE NE
CEDAR SPRINGS, MI 49319



PERMIT # _____

PHONE: 616-696-1718
FAX: 616-696-3970
www.solontwp.org

DECK PERMIT APPLICATION

APPLICANT: _____ PHONE: _____

APPLICANT ADDRESS: _____

LOCATION ADDRESS/PARCEL #: _____
: 41-02-____ - ____ - ____

*CONTRACTOR: _____ PHONE: _____

CONTRACTOR ADDRESS: _____

PROPOSED DECK: ☐ ATTACHED ☐ DETACHED

DECK TOTAL AREA: _____ SQ. FT. DECK ELEVATIONS: _____

This Application must include a scale drawing showing the following:

- A. Site Plan showing location and relationship to existing building, structure, or lot including setbacks from lot lines and elevations.
- B. Hard copy of Truss diagrams and deck specifications with method of construction and attachment to structures or ground. Digital set to be sent to adminasst@solontwp.org.

Individuals hired for the above work must be licensed contractors registered with the township.

"Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines."

**WORK STARTED WITHOUT PERMIT IS SUBJECT TO DOUBLE PERMIT FEES PAYABLE
TO SOLON TOWNSHIP PRIOR TO PERMIT ISSUANCE**

**A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN
SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION.
CLOSED AND/OR CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED**

The Zoning Administrator may request additional specifications or documentation to determine compliance with Solon Township Ordinances. Applicants must comply with Solon Township Ordinances.

APPLICANT SIGNATURE: _____ DATE: _____

OFFICE USE ONLY

ZONING OFFICIAL SIGNATURE: _____ DATE: _____

Application Approved: ☐ Yes ☐ No Comment: _____

BUILDING OFFICIAL SIGNATURE: _____ DATE: _____

Application Approved: ☐ Yes ☐ No Comment: _____

ZONING FEE: \$ 50.00

PERMIT FEE: \$ 200.00

Limited to 2 inspections

CONT. REG. FEE: \$ _____

TOTAL FEE PAID: \$ _____

Check # _____ Cash _____

DATE RECEIVED: _____

INSPECTIONS

BUILDING INSPECTIONS	ELECTRICAL INSPECTIONS	MECHANICAL/PLUMBING INSPECTIONS
RODNEY ELICK 616-696-1718	COLT JACOBS 616-318-2964	JEFF BIEGALLE 616-438-5957

There are a number of inspections required in each of the four codes – Building, Electrical, Mechanical and Plumbing. Therefore, you must call the inspectors when you are ready for each type of inspection. Work may not proceed before the project is inspected and approved to continue. Please make sure you are actually ready for inspection. If an inspection is called for and the job is not ready, a re-inspection fee will be charged.

THE REQUIRED VISUAL INSPECTIONS ARE:

BUILDING:

- FOUNDATION – before back-filling when walls are complete; dampproofed or waterproofed, and the foundation drains are completely installed.
- ROUGH-IN – when framing is complete, BEFORE drywalling and AFTER electrical, plumbing, and mechanical inspections are approved.
- FINAL – when project is complete and ready for occupancy and AFTER electrical, plumbing, and mechanical final inspections are approved.

ELECTRICAL:

- SERVICE – when permanent service is complete and ready for hook-up.
- ROUGH-IN – BEFORE insulating or drywalling, when wiring which will be hidden is complete.
- FINAL – when all fixtures are set, plates are on and the building is ready to be occupied.

MECHANICAL:

- UNDERGROUND – if anything is to be covered by dirt, concrete, or blacktop.
- ROUGH-IN – Anything in walls (including ducts or chimneys) BEFORE drywalling.
- FINAL – when furnace and/or air conditioning is completed and operating and you are ready to occupy.

PLUMBING:

- UNDERGROUND – when pipes are all run in ground, BEFORE you backfill or pour concrete.
- ROUGH-IN – when pipes are all run in wall, BEFORE drywalling; also, drainage lines in ceiling of basement BEFORE covering.
- FINAL – when fixtures are all set and operating and you are ready to occupy.

SITE PLAN DESIGN

MUST INCLUDE THE FOLLOWING

1. Dimension of the lot and/or acreage (all sides)
2. The location, with distances to the lot lines of all existing and proposed structures.
3. The size of all existing structures.
4. The location of any lakes, rivers, streams or wetlands on or near the property.
5. The location of any easements on the property.
6. An arrow indicating the direction of north.
7. Setbacks:

Front

Rear

Side(a)

Side(b)