

SOLON TOWNSHIP
15185 ALGOMA AVE NE
CEDAR SPRINGS, MI 49319



PERMIT # _____
PHONE: 616-696-1718
FAX: 616-696-3970
www.solontwp.org

ACCESSORY BUILDING PERMIT APPLICATION

☐ ATTACHED GARAGE ☐ DETACHED GARAGE ☐ POLE BUILDING ☐ STICK BUILT ☐ POOL

APPLICANT: _____ PHONE: _____

APPLICANT ADDRESS: _____ EMAIL: _____

LOCATION ADDRESS/PARCEL #: _____

*CONTRACTOR: _____ : 41-02-____ - ____ - ____ PHONE: _____

CONTRACTOR ADDRESS: _____ EMAIL: _____

*ELECTRICAL NEEDED? Yes / No *MECHANICAL NEEDED? Yes / No *PLUMBING NEEDED? Yes / No

***Any individuals hired for above work must be licensed contractors who are registered with Solon Township.**

BUILDING INFORMATION

- - **COMPLETE ATTACHED SCHEMATIC** - -

LOT SIZE: _____ SQUARE FOOT OF PROJECT: _____

PROJECT DIMENSIONS: Width: _____ Ft. Length: _____ Ft. Height: _____ Ft.

PROPOSED BUILDING: ☐ Attached ☐ Unattached PROPOSED POOL: ☐ Above Ground ☐ Below Ground

TYPE OF FOUNDATION: _____ ESTIMATED COST: \$ _____

This Application must include a scale drawing showing the following:

- A. **Site Plan** showing location and relationship to other existing buildings or structures, or lot including setbacks from lot lines and elevations, and direction indication. *The Zoning Administrator may request additional documentation. Applicants must comply with Township Ordinances.*
- B. **Truss drawings**, plans and specifications (no larger than 11" x 17") with method of construction and attachment to other structures or ground; 1 set digital to adminasst@solontwp.org
- C. Driveway permit if applicable

**WORK STARTED WITHOUT PERMIT IS SUBJECT TO DOUBLE PERMIT FEES PAYABLE
TO SOLON TOWNSHIP PRIOR TO PERMIT ISSUANCE**

**A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN
SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION.**

CLOSED AND/OR CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED

APPLICANT SIGNATURE: _____ DATE: _____

OFFICE USE ONLY

ZONING OFFICIAL SIGNATURE: _____ DATE: _____

Application Approved: ☐ Yes ☐ No Comment: _____

BUILDING OFFICIAL SIGNATURE: _____ DATE: _____

Application Approved: ☐ Yes ☐ No Comment: _____

ZONING FEE: \$ 50.00 TOTAL FEE PAID: \$ _____

PERMIT FEE: \$ _____ - Limited to 3 Inspections

CONT. REG. FEE: \$ _____ DATE RECEIVED: _____

Pole Barn Construction

Please complete and submit with application.

Owner: _____

Jobsite Address: _____

Date: _____

Building Size: _____ X _____

Roof Pitch: _____ X

Truss Loading: _____

+ +

Truss Spacing: _____

" O.C.

Roof Covering: _____

Note: Hurricane Tie Down Straps Required from carrier to both sides of truss.

Eave Size: _____

Carrier Size: Number of (), Size _____ X

Pole Size: _____ X @ _____ O.C.

Girt Size: _____ X @ _____ O.C.

Height: _____

Exterior Siding: _____

Skirt Board: Number of (), Size _____ X

Slab Thickness: _____

Depth Below Grade: _____

Note: 2" x 6" Block 4" long each side of post

Concrete Base Type: _____

Overhead or Sliding Door Sizes

Number of () Size _____ X _____ Header: _____

Number of () Size _____ X _____ Header: _____

SITE PLAN DESIGN

MUST INCLUDE THE FOLLOWING

- 1. Dimension of the lot and/or acreage (all sides)*
- 2. The location, with distances to the lot lines of all existing and proposed structures.*
- 3. The size of all existing structures.*
- 4. The location of any lakes, rivers, streams or wetlands on or near the property.*
- 5. The location of any easements on the property.*
- 6. An arrow indicating the direction of north, south, east, and west.*
- 7. Setbacks.*

Front

Rear

Side(a)

Side(b)

INSPECTIONS

BUILDING INSPECTIONS

RODNEY ELICK
616-696-1718

ELECTRICAL INSPECTIONS

COLT JACOBS
616-318-2964

MECHANICAL/PLUMBING INSPECTIONS

JEFF BIEGALLE
616-438-5957

There are a number of inspections required in each of the four codes – Building, Electrical, Mechanical and Plumbing. Therefore, you must call the inspectors when you are ready for each type of inspection. Work may not proceed before the project is inspected and approved to continue. Please make sure you are actually ready for inspection. If an inspection is called for and the job is not ready, a re-inspection fee will be charged.

THE REQUIRED VISUAL INSPECTIONS ARE:

BUILDING:

- FOUNDATION – before back-filling when walls are complete; dampproofed or waterproofed, and the foundation drains are completely installed.
- ROUGH-IN – when framing is complete, BEFORE drywalling and AFTER electrical, plumbing, and mechanical inspections are approved.
- FINAL – when project is complete and ready for occupancy and AFTER electrical, plumbing, and mechanical final inspections are approved.

ELECTRICAL:

- SERVICE – when permanent service is complete and ready for hook-up.
- ROUGH-IN – BEFORE insulating or drywalling, when wiring which will be hidden is complete.
- FINAL – when all fixtures are set, plates are on and the building is ready to be occupied.

MECHANICAL:

- UNDERGROUND – if anything is to be covered by dirt, concrete, or blacktop.
- ROUGH-IN – Anything in walls (including ducts or chimneys) BEFORE drywalling.
- FINAL – when furnace and/or air conditioning is completed and operating and you are ready to occupy.

PLUMBING:

- UNDERGROUND – when pipes are all run in ground, BEFORE you backfill or pour concrete.
- ROUGH-IN – when pipes are all run in wall, BEFORE drywalling; also, drainage lines in ceiling of basement BEFORE covering.
- FINAL – when fixtures are all set and operating and you are ready to occupy.