



Solon Township Hall  
15185 Algoma Avenue NE  
Cedar Springs MI 49319  
616-696-1718

**Minutes of the Regular Meeting of the Solon Township Board of Trustees  
November 13, 2018 @ 7:30p.m.**

**Meeting called to Order by Supervisor Ellick at 7:30pm.**

**Members Present:** Robert Ellick, Mark Hoskins, Mary Lou Poulsen, Fred Gunnell, Arthur Gerhardt

**Members Absent:** none

**Pledge of Allegiance**

**Public Comment on Agenda Items** – “Petition to make Olin Lake a no-wake lake”.

**Approve Agenda**

A motion was made by Hoskins to approve agenda, seconded by Ellick. The motion carried 5-0.

**Approve Consent Agenda**

A motion was made by Poulsen to approve consent agenda, seconded by Hoskins.  
The motion carried 5-0.

- a. Approve minutes from October 9, 2018 Regular Board Meeting
- b. Approve minutes from November 7, 2018 Staff Meeting
- c. Approve Bill List
- d. Clerk’s Rev/Exp Report & Balance Sheets
- e. Treasurer’s Report
- f. Building Inspector’s Report
- g. Fire Chief’s Statistics Report

**Committee Reports**

- \* Cedar Springs Public Library – none.
- \* Cedar Springs Area Parks and Rec - none.
- \* Solon Park Planning Committee – Hal Babcock: \$25,000 matching grant success.
- \* Fire Committee – none.
  - o Lance Corey, representing Kent County EMS, presented a Life Saving award to Solon Firefighter/MFRs John Elliott and Nick Grady in recognition of their efforts at a cardiac arrest event in Solon Township last June. The firefighters performed CPR until the ambulance transported the individual to the hospital. The individual was able to return to a normal level of life thanks to the efforts of these first responders.

**Old Business - none**

**New Business**

- **KCI proposal to print/mail tax bills - \$1874.52**

A motion was made by Gerhardt to accept KCI proposal of \$1,874.52 to print and mail tax bills, seconded by Hoskins. Motion carried 5-0.

- **Purchase fire hose - \$6,508**

A motion was made by Ellick to purchase hose in new budget year, seconded by Gunnell. Motion carried 5-0.

- **Apparatus Preventative Maintenance Engine 2 - \$800**

A motion was made by Hoskins to approve request for Engine 2 preventative maintenance, seconded by Gunnell. Motion carried 5-0.

- **MSU Extension Zoning Administrator certificate program**

A motion was made by Gerhardt to authorize payment for ½ of the costs of MSU certificate program for Zoning Administrator totaling approximately \$550, seconded by Gunnell. Motion carried 5-0.

- **Pay raise for Administrative Assistant**

A motion was made by Poulsen to increase pay of administrative assistant by \$.50/hour, which is 4.25%, seconded by Gunnell. Motion carried 5-0.

**Discussion** – none.

**Correspondence**

**Trustee Gunnell:** nothing.

**Trustee Hoskins:** nothing.

**Treasurer:** nothing.

**Clerk:** nothing.

**Supervisor:** nothing.

**Additional public comments:**

**Carroll Matulis** – asking if any news from DNR yet regarding Middle Lake resolution for watercraft operation regulations. Supervisor answered there has been no news.

A motion was made by Hoskins to adjourn, support by Gerhardt, motion carried 5-0.

**Meeting adjourned @ 7:47 pm.**

**NEXT MEETING:** December 11, 2018