



Solon Township Hall
15185 Algoma Avenue NE
Cedar Springs MI 49319
616-696-1718

**Minutes of the Regular Meeting of the Solon Township Board of Trustees
December 9, 2014 @ 7:30p.m.**

Meeting called to Order by Supervisor Ellick at 7:30 pm.

Members Present: Robert Ellick, Fred Gunnell, Arthur Gerhardt, John Rideout, Mary Lou Poulsen

Members Absent: none

Pledge of Allegiance & Invocation

Public Comment on Agenda Items - none

Approve Agenda

A motion was made by Mr. Rideout to approve agenda, seconded by Mr. Gunnell. The motion carried 5-0.

Approve Consent Agenda

A motion was made by Ms. Poulsen to approve consent agenda, seconded by Mr. Rideout. The motion carried 5-0.

- a. Approve minutes from Regular Board Meeting of November 11, 2014
- b. Approve minutes from staff meeting of December 3, 2014
- c. Approve Bill List
- d. Clerk's Rev/Exp Report & Balance Sheets
- e. Fire Chief's Statistics Report
- f. Building Inspector's Report
- g. Treasurer's Report

6. Committee Reports

- * **Cedar Springs Public Library** – Donna Clark
- * **Cedar Springs Area Parks and Rec.** –none
- * **Solon Market** – none
- * **Solon Park Planning Committee** – Len Allington
- * **Fire Committee** – none

7. Old Business

- * **Fire Station exterior wall repair**

A motion was made by Mr. Rideout to approve quote for demolition and rebuild of brick wall on south side of fire station by Bully's Construction, LLC up to \$19,400 plus up to \$1,500 for engineering if required, seconded by Mr. Ellick. The motion carried 5 - 0.

* **Funds for Solon Market seasonal sign**

A motion was made by Mr. Ellick to approve funds up to \$325 for purchase of seasonal sign for Solon Market, seconded by Mr. Rideout. The motion carried 5 - 0.

8. New Business

* **Full time daytime firefighter hours as of Jan 1**

A motion was made by Ms. Poulsen to approve daytime firefighter position as follows:

- Continue to follow direction of Fire Chief in all Fire Department related issues.
- Increase of hours to 50 hours per week at the current pay rate of \$10/hour with stipulation that hours worked are controlled and monitored so as not to exceed the limit where overtime would apply, whether daytime or other.
- Communicate regularly with township executive officers concerning township work detail needs.
- No addition of health insurance benefit.
- Follow schedule in Personnel Policy manual for vacation and personal days:
 - Vacation: None during 1st year of employment, 1 week after 1 year, 2 weeks after 2 years, 3 weeks after 5 years, 4 weeks after 10 years.
 - Personal Days: 6 days for full time employees. Do not carry over. (note: manual does not indicate whether it is paid or unpaid, but policy has been to pay).
- Unpaid leaves to be approved by Fire Chief.
- Continue with current life and disability insurance options.
- Continue with current pension options.
- Holiday hours will be covered according to current procedure, with no premium pay warranted.
- Worker's Compensation and FMLA will continue as Personnel Policy manual and law requires.

seconded by Mr. Gerhardt. The motion carried 5 - 0.

* **Appointment to Planning Commission – 2 members**

A motion was made by Mr. Ellick to appoint Mark Hoskins & Rick Sevey to Planning Commission, with term to expire December 31, 2017, seconded by Mr. Gunnell. The motion carried 5 – 0.

* **Appointment to Zoning Board of Appeals – 2 members**

A motion was made by Mr. Rideout to appoint Matt Blackburn & Brynadette Powell to Zoning Board of Appeals, seconded by Mr. Ellick. The motion carried 5 – 0.

* **Appointments to Board of Review – 3 members**

A motion was made by Mr. Ellick to appoint Mark Hoskins & Rick Sevey to Board of Review, seconded by Mr. Gunnell. The motion carried 5 – 0.
This leaves one appointment that Supervisor Ellick is seeking to fill.

* **Appointments to Library Board – 1 member**

A motion was made by Mr. Rideout to appoint Vicky Babcock to the Library Board, term expires December 31, 2018, seconded by Ms. Poulsen. The motion carried 5 – 0.

* **Appointments to Fire Committee – one year**

A motion was made by Mr. Rideout to appoint Jeff Mathers, Curt Steinbach, & Don Hamblin to the Fire Committee, seconded by Mr. Gunnell. The motion carried 5 – 0.

* **Designate 2015 Holiday schedule**

A motion was made by Mr. Rideout to approve the 2015 Holiday schedule as follows: Monday, May 25, 2015, Memorial Day; Monday September 7, 2015, Labor Day, seconded by Mr. Ellick. The motion carried 5 - 0.

* **Approve 2015 Meeting schedule**

A motion was made by Mr. Rideout to approve the 2015 meeting schedule as attached, seconded by Mr. Gerhardt. The motion carried 5 - 0.

* **Set 2015 CDBG public hearing date**

A motion was made by Mr. Ellick to set the date for the Community Development Block Grant public hearing for January 13, 2015 at 7:30 pm, seconded by Ms Poulsen. The motion carried 5 - 0.

* **Approve Resolution for Competitive Grant Assistance Program**

A motion was made by Mr. Rideout to approve the resolution for the Competitive Grant Assistance Program, seconded by Ms. Poulsen.

A roll call vote following discussion resulted as follows:

Mr. Ellick - Y; Mr. Rideout - Y; Mr. Gerhardt - Y; Ms. Poulsen - Y; Mr. Gunnell - Y.
The motion carried 5 - 0.

* **Insurance Renewal**

A motion was made by Mr. Ellick to approve quote from Hub International for Property and Liability insurance of \$7,418, seconded by Ms. Poulsen. The motion carried 5 - 0.

Correspondence

Trustees: **Mr. Gunnell** – attended MTA meeting with legislators. Changes to bylaws.

Mr. Rideout – attended MTA meeting with legislators.

Treasurer: shared information from MTA meeting on road funding proposals.

Clerk: nothing to report

Supervisor: Roger Morgan from Rockford Ambulance will attend January's staff meeting.

Additional public comments:

V. Babcock thanked the township for support of the market and for approving sign request. Also requested the barn roof report would be on the next meeting agenda to meet insurance company's repair time-frame requirements.

Adjourn: A motion was made by Mr. Gunnell to adjourn, seconded by Mr. Rideout.

Meeting Adjourned at 8:17 pm.

Submitted by: Mary Lou Poulsen, Solon Township Clerk

SOLON TOWNSHIP 2015 SCHEDULE

TOWNSHIP BOARD MEETINGS

All meetings are held in the Solon Township Hall on the 2nd Tuesday of each month at 7:30 P.M.
Unless otherwise specified.

Deadline to file to be included on the agenda-Wednesday of the week prior to each meeting.

Tuesday, January 13	Tuesday July 14
Tuesday, February 10	Tuesday August 11
Tuesday, March 10	Tuesday September 8
Tuesday, April 14	Tuesday October 13
Tuesday, May 12	Tuesday November 10
Tuesday, June 9	Tuesday December 8

PLANNING COMMISSION MEETINGS

All meetings are held in the Solon Township Hall on the 4th Wednesday of each month at 7:30 P.M.
(If needed) Unless otherwise specified.

Applications for re-zoning, site plan review & PUD must be filed 30 days in advance.

Applications for special land use must be filed 30 days in advance

Wednesday, January 28	Wednesday, July 22
Wednesday, February 25	Wednesday, August 26
Wednesday, March 25	Wednesday, September 23
Wednesday, April 22	Wednesday, October 28
Wednesday, May 27	Wednesday, November 18****
Wednesday, June 24	Wednesday, December 16****

ZONING BOARD OF APPEALS MEETINGS

All meetings are held in the Solon Township Hall on the 3rd Wednesday of the month at 7:30 P.M.
(If needed) unless otherwise specified.

Applications must be filed 30 days in advance.

Wednesday, January 20	Wednesday, July 15
Wednesday, February 18	Wednesday, August 19
Wednesday, March 18	Wednesday, September 16
Wednesday, April 15	Wednesday, October 21
Wednesday, May 20	Wednesday, November 11****
Wednesday, June 17	Wednesday, December 9****

**** Schedule changed due to holiday

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