



Solon Township Hall
15185 Algoma Avenue NE
Cedar Springs MI 49319
616-696-1718

**Minutes of the Regular Meeting of the Solon Township Board of Trustees
November 11, 2014 @ 7:30p.m.**

Meeting called to Order by Supervisor Ellick at 7:30 pm.

Members Present: Robert Ellick, Fred Gunnell, Arthur Gerhardt, John Rideout, Mary Lou Poulsen

Members Absent: none

Pledge of Allegiance & Invocation

Public Comment on Agenda Items - none

Approve Agenda

A motion was made by Ms. Poulsen to approve agenda, seconded by Mr. Gunnell. The motion carried 5-0.

Approve Consent Agenda

A motion was made by Ms. Poulsen to approve consent agenda, seconded by Mr. Rideout. The motion carried 5-0.

- a. Approve minutes from Regular Board Meeting of October 14, 2014
- b. Approve minutes from staff meeting of November 5, 2014
- c. Approve Bill List
- d. Clerk's Rev/Exp Report & Balance Sheets
- e. Fire Chief's Statistics Report
- f. Building Inspector's Report
- g. Treasurer's Report

6. Committee Reports

- * **Cedar Springs Public Library** – minutes
- * **Cedar Springs Area Parks and Rec.** –none
- * **Solon Market** – none
- * **Solon Park Planning Committee** – Shelley Aardema shared information from a representative of Kent County 4-H, who is interested in using the barn for their needs. Also read a note from S. Saboo who volunteered to design advertising for barn uses. V. Babcock added there is overwhelming support for keeping the barn on the Solon Park facebook page.
- * **Fire Committee** – none

7. Old Business

* **Fire Station exterior wall repair**

A motion was made by Mr. Rideout to table Fire Station exterior wall repair for additional quote on steel siding, seconded by Mr. Gunnell. The motion carried 5 - 0.

* **Barn storage rental**

A motion was made by Ms. Poulsen to approve storage rental to non-residents of Solon Township, seconded by Mr. Gunnell. The motion carried 4 - 1.

8. New Business

* **Lakeside Camp Park Request for Partial Rezoning**

A motion was made by Mr. Ellick to accept the Planning Commission recommendation to approve the zoning ordinance amendment and conditional rezoning agreement, seconded by Mr. Rideout

A roll call vote following discussion resulted as follows:

Mr. Ellick – Y; Mr. Rideout – Y; Mr. Gerhardt – Y; Ms. Poulsen – Y; Mr. Gunnell – Y. The motion carried 5 to 0.

* **Authorize funds to print and mail tax bills - \$1,906.81**

A motion was made by Mr. Ellick to authorize \$1,906.81 to print and mail tax bills, seconded by Mr. Rideout. The motion carried 5 - 0.

* **Fire Department purchase of 30 stacking chairs - \$1,418**

A motion was made by Mr. Rideout to approve funds up to \$1,450 for purchase of 30 stacking chairs as requested to Fire Department, seconded by Ms. Poulsen. The motion carried 5 - 0.

* **Fire Department MFR Course - \$920**

A motion was made by Mr. Rideout to approve Fire Dept request of \$930 for firefighter to attend MFR course, seconded by Mr. Gunnell. The motion carried 5 - 0.

* **Approve proposal for Solon Park Design**

A motion was made by Mr. Ellick to approve proposals by Viridis Design Group for Solon Park Design, Park Master Plan and 5 year Rec Plan, seconded by Ms. Poulsen. Community Development Block Grant funds will be used. The motion carried 5 - 0.

* **Funds for Solon Market seasonal sign - \$500**

A motion was made by Mr. Rideout to table for comparable bids and check Sign Ordinance, seconded by Mr. Gunnell. The motion carried 5 - 0.

* **Funds for MTA conference**

A motion was made by Mr. Rideout to approve up to \$309 per board member to attend MTA conference, seconded by Mr. Gunnell. The motion carried 5 - 0.

* **Change to Personnel Policy Purchase Requirement**

A motion was made by Mr. Rideout to approve changes to 1st two paragraphs of the Solon Township Purchasing Policy Purchase Requirements as follows:

“Approval by two members of the Executive Township Board shall be required for budgeted purchases totaling between \$300 and \$750, except for emergency purchases and routine building and grounds maintenance. The Department Head may request Board approval for any proposed purchase when deemed advisable and in the best interest of the Township, with the exception that the Fire Chief has authorization to purchase up to \$300 without prior approval.

Purchase cost between \$750 and \$2,000 requires full Board approval and a comparison of prices by phone or written quotes.”

seconded by Mr. Gerhardt. The motion carried 5 - 0.

Correspondence

Trustees: **Mr. Rideout** – attended Kent County Road Commission 2015 Operating Budget Meeting and picked up booklets for each board member.

Mr. Gunnell – nothing to report

Treasurer: nothing to report

Clerk: nothing to report

Supervisor: nothing to report

Additional public comments:

- J. Drake suggested microphones be used at board meetings.

Adjourn: A motion was made by Mr. Rideout to adjourn, seconded by Mr. Gunnell.
Meeting Adjourned at 8:10 pm.

Submitted by: Mary Lou Poulsen, Solon Township Clerk