



Solon Township Hall
15185 Algoma Avenue NE
Cedar Springs MI 49319
616-696-1718

**Minutes of the Regular Meeting of the Solon Township Board of Trustees
March 11, 2014 @ 7:30p.m.**

Meeting called to Order by Supervisor Robert Ellick at 7:30 pm.

Members Present: Heather Zenker, Robert Ellick, Fred Gunnell, John Rideout, Mary Lou Poulsen

Members Absent: none

Pledge of Allegiance & Invocation

Public Comment on Agenda Items : resident read statement questioning proposed daytime firefighter responsibilities to include medical response only or fire calls also.

Approve Agenda

A motion was made by Mr. Rideout to approve agenda with 2 additions: 1) set salary level for firefighter/custodial position, and 2) authorize Chief Drake to initiate hiring of part-time firefighter/custodian, seconded by Ms. Zenker. The motion carried 5-0.

Additional public comment: questioned if the intention is to put the question on a ballot or to vote on it tonight. Answered: 2 separate issues, 1) to hire a part-time firefighter to work specific daytime hours and pay from current budget, and 2) to ask the voters if they desire a full-time daytime firefighter to be funded with a fire millage.

Approve Consent Agenda

A motion was made by Ms. Zenker to approve consent agenda, seconded by Mr. Rideout. The motion carried 5-0.

- a. Approve minutes from Regular Board Meeting of February 11, 2014
- b. Approve minutes from staff meeting of March 5, 2014
- c. Approve Bill List
- d. Clerk's Rev/Exp Report & Balance Sheets
- e. Fire Chief's Statistics Report
- f. Building Inspector's Report
- g. Treasurer's Report

Committee Reports

- * Cedar Springs Public Library – nothing
- * Cedar Springs Parks and Rec. – written reports
- * Solon Market - minutes
- * Solon Site Committee - nothing
- * Fire Committee - nothing

Old Business

*** D&K: repairs & final payout**

A motion was made by Mr. Ellick to approve final payment of \$41,912.52 to D&K Construction, seconded by Ms. Zenker. The motion carried 5 – 0.

New Business

*** Approve bid for repairs to overhead door opener at fire station**

A motion was made by Mr. Ellick to accept bid from Discount Door in the amount of \$780, seconded by Ms. Poulsen. The motion carried 5 – 0.

*** Approve date for budget hearing**

A motion was made by Ms. Zenker to schedule the township budget hearing for March 25, 2014 at 7:30pm, seconded by Ms. Poulsen. The motion carried 5 – 0.

*** Authorize hours for daytime firefighter/township custodial position**

A motion was made by Ms. Zenker to set 40 hours per week for daytime firefighter/maintenance position as follows: 20 hours for firefighter and 20 hours for maintenance work, seconded by Mr. Rideout.

After discussion, motion was amended by Ms. Zenker to set 20 hours per week for daytime firefighter/maintenance position to be readdressed in 90 days, seconded by Mr. Gunnell. Motion carried 5 – 0.

*** Set salary level for firefighter/custodial position**

A motion was made by Mr. Rideout to approve \$10 per hour for fire station time and \$7.40 per hour for township maintenance time, with regular run pay for responses to alarms, seconded by Ms. Zenker. The motion carried 5 – 0

*** Authorize Chief Drake to initiate hiring of part-time firefighter/custodian**

A motion was made by Ms. Zenker to authorize the Fire Chief to hire person to fill the part-time, daytime firefighter/maintenance position, seconded by Mr. Gunnell. Supervisor requested input at time of hire. The motion carried 5 – 0.

*** Authorization to place local question on August primary ballot**

A motion was made by Mr. Rideout to authorize the township attorney to word ballot language for a resolution to add a Fire Department operational millage question to the August 5, 2014 election, seconded by Mr. Gunnell. The motion carried 5 – 0.

* **Budget adjustments**

A motion was made by Ms. Poulsen to approve budget adjustments as follows:

		Current Budget	Amended
		Expense	Expense
253-702.000	TREASURER - Deputy/Asst. Wages	3,350.00	3,000.00
276-974.000	CEMETERY - Land Improvements	2,200.00	1,600.00
290-702.000	TWP ADMIN - Wages Receptionist	19,700.00	17,500.00
290-980.000	TWP ADMIN - Office Equip./Furnit	13,925.00	11,450.00
371-806.000	PROTECT - Permit Admin	4,700.00	4,200.00
411-801.000	ZONE ACT - Legal Fees	10,000.00	7,000.00
265-970.000	BLDG/GRNDS - Capital Outlay	5,000.00	13,600.00

seconded by Mr. Rideout. The motion carried 5 – 0.

* **Recirculating pump**

A motion was made by Ms. Zenker to approve purchase of recirculating pump in the amount of \$950, seconded by Mr. Gunnell. The motion carried 5 – 0.

* **Appointment to Solon Market board**

A motion was made by Mr. Gunnell to appoint Robert Ellick for remainder of year to the Solon Market Committee to replace the chairman who resigned, seconded by Mr. Rideout. The motion carried 5 – 0.

Discussion

- * Township park project – getting proposals from park planners. Have applied for Community Development grant.

Correspondence

Trustees: **Mr. Gunnell** – MTA survey.
Mr. Rideout – nothing.

Treasurer: nothing.

Clerk: request to use Barn for wedding in July – Board approved with signed Use Agreements for both Community Room and Barn.

Supervisor: was informed that the township website received a “D” rating for transparency – he will get more information so we can upgrade our website to add information for our residents.

Additional public comments: questioned of the cost of putting a millage question on the ballot.
Supervisor mentioned the attorney fee.

Adjourn: A motion was made by Mr. Rideout to adjourn, seconded by Ms. Zenker.
Motion carried 5 to 0. Meeting Adjourned at 8:47 pm.

Submitted by: Mary Lou Poulsen, Solon Township Clerk