



Solon Township Hall
15185 Algoma Avenue NE
Cedar Springs MI 49319
616-696-1718

**Minutes of the Regular Meeting of the Solon Township Board of Trustees
December 10, 2013 @ 7:30p.m.**

Meeting called to Order by Supervisor Robert Ellick at 7:33 pm.

Members Present: Heather Zenker, Robert Ellick, Fred Gunnell, John Rideout, Mary Lou Poulsen

Members Absent: none

Pledge of Allegiance & Invocation

Public Comment on Agenda Items : none

Approve Agenda

A motion was made by Ms. Zenker to approve agenda with addition of KCI bill, seconded by Mr. Gunnell. The motion carried 5-0.

Approve Consent Agenda

A motion was made by Ms. Zenker to approve consent agenda, seconded by Mr. Rideout. The motion carried 5-0.

- a. Approve minutes from Regular Board Meeting of November 12, 2013
- b. Approve minutes from staff meeting of December 4, 2013
- c. Approve Bill List
- d. Clerk's Rev/Exp Report & Balance Sheets
- e. Fire Chief's Statistics Report
- f. Building Inspector's Report
- g. Treasurer's Report

Committee Reports

- * Cedar Springs Public Library – none
- * Cedar Springs Parks and Rec – written report
- * Solon Market – minutes
- * Fire Committee report – none
- *

Old Business

- * Part time daytime firefighter

New Business

*** Appoint 4 to Fire Committee**

A motion was made by Mr. Gunnell to reappoint 4 members to the Fire Committee - Jeff Mathers, Curt Steinebach, Don Hamblin, Fred Gunnell, seconded by Ms. Zenker. The motion carried 5 – 0.

*** Appoint 4 to Planning Commission**

A motion was made by Mr. Ellick to reappoint 4 members to the Planning Commission -Ellen Moore, Hal Babcock, Matt Blackburn, Keith Sawade, seconded by Ms. Zenker. The motion carried 5 – 0.

*** Appoint 2 to ZBA**

A motion was made by Mr. Rideout to reappoint 2 members to the Zoning Board of Appeals – Reese Rickards, Richard Hays, seconded by Ms. Zenker. The motion carried 5 – 0.

*** Set 2014 CDBG public hearing date**

A motion was made by Ms. Poulsen to set date of January 14, 2014 for Community Development Block Grant public hearing, seconded by Ms. Zenker. The motion carried 5 – 0.

*** 2014 Township designated holiday schedule**

A motion was made by Mr. Ellick to approve 2014 designated holiday schedule, seconded by Ms. Zenker. The motion carried 5 – 0.

*** Solon market request for \$150 for artwork/logo**

A motion was made by Ms. Zenker to approve \$150 for Solon Market logo artwork, seconded by Mr. Rideout. The motion carried 5 – 0.

*** Fire Department request \$725.38 to repair brush unit leak**

A motion was made by Mr. Rideout to authorize repair of brush unit not to include flushing of system, seconded by Mr. Gunnell. The motion carried 5 – 0.

*** Fire Department request of \$1300 to purchase Lighting equipment**

A motion was made by Mr. Rideout to table request for remote lighting equipment, seconded by Mr. Gunnell. The motion carried 4 – 1.

*** Fire Department request of \$1632 to purchase equipment**

A motion was made by Mr. Rideout to table request for electrical cord reel & light equipment, seconded by Mr. Gunnell. The motion carried 4 – 1.

* **Fire Department request for approval of SOP for structure fire training**

A motion was made by Ms. Zenker to approve SOP for structure fire training, seconded by Mr. Rideout. Discussion on legal counsel - decided not necessary. The motion carried 5 – 0.

* **Fire Department request of \$2155.79 for repairs to Tender 1**

A motion was made by Mr. Ellick to authorize 2155.79 for repairs to Tender 1, seconded by Mr. Rideout. The motion carried 5 – 0.

* **Request for \$1,228.95 to KCI for printing tax bills.**

A motion was made by Ms. Zenker to authorize payment of \$1,228.95 to Kent Communications for reprinting of tax bills, seconded by Mr. Rideout. The motion carried 5 – 0.

* **Fire Department letter of resignation**

A motion was made by Mr. Rideout to accept with regrets the resignation of Deputy Fire Chief Vanderlaan, seconded by Ms. Zenker. The motion carried 5 – 0.

* **Approve 2014 Solon Township meeting Schedule**

A motion was made by Ms. Zenker to approve the 2014 township meeting schedule as presented, seconded by Mr. Gunnell. The motion carried 5 – 0.

Discussion

- * **Fire Department renovations** ongoing.
- * **D&K:** sidewalk cracks – conference room lights; bathroom container replacement; north door jamming, final payout. D&K would like to meet during the week of December 16.
- * **Claudia Mabie** – Presented information on the Community Building Development Team.

Correspondence

Trustees: Mr. Gunnell – nothing.
Mr. Rideout – nothing.

Treasurer: nothing

Clerk: Gave board members copy of 1st draft of Standby Firefighter posting created by Fire Committee.

Supervisor: Noise abatement work should be completed by Thursday. Shared 3 Water treatment quotes. Motion by Ms. Zenker to purchase Genie computerized Water Conditioner for \$297 from White Creek Lumber with 60 day return policy, seconded by Mr. Gunnell, motion carried 5 – 0.

Additional public comments: Julie Dowling, Vista View drainage problems.

Adjourn: A motion was made by Ms. Zenker to adjourn, seconded by Mr. Rideout. Motion carried 5 to 0. Meeting Adjourned at 8:48 pm.

Submitted by: Mary Lou Poulsen, Solon Township Clerk