



Solon Township Hall
15185 Algoma Avenue NE
Cedar Springs MI 49319
616-696-1718

**Minutes of the Regular Meeting of the Solon Township Board of Trustees
October 8, 2013 @ 7:30p.m.**

Meeting called to Order by Clerk Mary Lou Poulsen at 7:30 pm.

Members Present: Heather Zenker, Fred Gunnell, John Rideout, Mary Lou Poulsen

Members Absent: Robert Ellick

Pledge of Allegiance & Invocation

Public Comment on Agenda Items : none

Approve Agenda

A motion was made by Ms. Zenker to approve agenda, seconded by Mr. Gunnell.
The motion carried 4-0.

Approve Consent Agenda

A motion was made by Ms. Zenker to approve consent agenda, seconded by Mr. Gunnell. The motion carried 4-0.

- a. Approve minutes from regular Board meeting Sept 10, 2013
- b. Approve minutes from staff meeting of Oct 2, 2013
- c. Approve Bill List
- d. Clerk's Rev/Exp Report & Balance Sheets
- e. Fire Chief's Statistics Report
- f. Building Inspector's Report
- g. Treasurer's Report

Committee Reports

- * Cedar Springs Public Library – minutes from July 22, 2013 meeting
- * Cedar Springs Parks and Rec.
- * Solon Market –minutes from September 17, 2013 meeting
- * Fire Committee report – nothing to report
- *

Old Business

- * none

New Business

- * **Bids for generator replacement**

A motion was made by Mr. Rideout to approve Full Draw electric quote of \$1,205 for removal of old generator and installation of new generator, seconded by Ms. Poulsen.
The motion carried 4 - 0.

* **Change of date for November PC meeting**

A motion was made by Ms. Zenker to approve change of date of Planning Commission meeting from November 27th to November 20th, seconded by Mr. Rideout. The motion carried 4 - 0.

* **Change of date for November ZBA meeting**

A motion was made by Ms. Poulsen to approve change of date of Zoning Board of Appeals meeting from November 20th to November 13th, seconded by Ms. Zenker. The motion carried 4 - 0.

* **Audit**

A motion was made by Ms. Poulsen to accept report of Financial Statements for Year Ended March 31, 2013 from Siegfried & Crandall, seconded by Mr. Rideout. The motion carried 4 - 0.

* **Fire Department request for 6 NFPA physicals by MED1 @ \$465/each.**

A motion was made by Mr. Rideout to approve MED1 to perform up to 6 NFPA 1582 physicals at a cost up to \$465 per physical, seconded by Ms. Zenker. The motion carried 4 - 0. Mr. Rideout questioned if a contract is required for the Occupational Health Care. That question will be submitted to Chief Drake.

* **Fire Department request of \$340 for purchase of adapter to perform SCBA testing.**

A motion was made by Mr. Rideout to authorize \$340 for purchase of an adapter to perform SCBA testing, seconded by Ms. Zenker. The motion carried 4 - 0.

* **Fire Department request of \$660 for current version & 1 year of support for FIREHOUSE software.**

A motion was made by Ms. Zenker to authorize purchase of updated Firehouse software plus 1 year of support for a total of \$660, seconded by Mr. Gunnell. The motion carried 4 - 0.

Discussion Items

- * Fire Department renovations – Engineer report for stairway received. Bob will contact builders. Building is ready for painting. Flooring will wait for stairway completion.
- * Building repair updates: Sidewalk cracks to be repaired or replaced by D&K or a price break given to the township - Bob is waiting for information from D&K. Waiting for insulator to fix overheating lights problem in conference room. Plumbing problems are fixed. North end door fit problems to be addressed by Sean.
- * Acoustic update – waiting for installer quotes.

Correspondence

Trustees:

Mr. Gunnell – attended MTA On the Road October 3rd, will report at next staff meeting.

Mr. Rideout - nothing

Treasurer - nothing

Clerk – nothing

Supervisor – absent

Additional public comments: none

Adjourn: A motion was made by Ms. Zenker to adjourn, seconded by Mr. Rideout. Motion carried 4 to 0. Meeting Adjourned at 7:59 pm.

Submitted by: Mary Lou Poulsen, Solon Township Clerk