

# SOLON TOWNSHIP

## Monthly Staff Meeting

Solon Township Hall  
15185 Algoma Avenue  
Cedar Springs, MI 49319  
616-696-1718

### Minutes February 7, 2024

#### **CALL TO ORDER 10:00 A.M.**

**Present:** Robert Ellick, Jon Stout, Dorothy Willoughby, Mark Hoskins, A.J. Anielski, Rodney Ellick, Ron Perrin

**Absent:** none.

**Public:** Gerald Skelonc

#### Departmental Activities

- **Assessing:** Assessment change notices should be in the mail by mid-February. March Board of Review coming up on the 5<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup>.
- **Building:** 2.5 times from last month and last year, likely dure to 3 new homes.
- **Zoning:** We need to define what “like new” is in terms of double wides. Dealing with numerous zoning issues, including Hanna property and 19 Mile.
- **Fire Department:** Need to think about budgeting for new fire hose for next fiscal year. Employee evaluations are happening soon.

#### Business/Topics of Discussion:

- **FD MES Invoice:** A motion was made by Willoughby to approve the invoice from MES in the amount of \$1,222.78, seconded by Anielski. Motion carried 5-0.
- **Road Commission Trenton Contractors Invoice:** Tabled to Board Meeting.
- **Road Commission Wiersma Invoice:** Tabled to Board Meeting.
- **Spring Clean Up Quote and Date:** Tabled to Board Meeting.
- **Deputy Clerk & Assistant Wages:**

A motion was made by Stout to in crease the Deputy Clerk’s wages to \$20.00/hr, seconded by Hoskins. Motion carried 4-0 with Ellick abstaining.

A motion was made by Willoughby to set the wages for the Assistant Deputy Clerk to \$15.00/hr, seconded by Stout. Motion carried 4-0 with Ellick abstaining.

- **Fee Schedule Changes:** Tabled to Board Meeting.

- 2023-2024 Library Contribution: A motion as made by Anielski to approve the 2023-2024 Fiscal year contribution to the Cedar Springs Public Library in the amount of \$118,165, seconded by Willoughby. Motion carried 5-0.

Other Discussion –

Code Enforcement: Working on numerous issues including 19 Mile, Bradley property who is violating court order, Albertson who due to no response to certified letter and citation will be moved to a hearing, and property on Heiss with lift and numerous cars.

BS&A offers a ½ day training for zoning and building. A motion was made by Stout to approve the ½ day training for \$500.00, seconded by Hoskins. Motion carried 5-0.

Body Camera: A body camera would be beneficial to the zoning enforcement especially regarding safety concerns. A motion was made by Willoughby to approve a body camera in the amount not to exceed \$600.00 with the stipulation that we refer to our lawyer to ensure everything is legal in regards to recording, seconded by Anielski. Motion carried 5-0.

Website: Received a quote for a new website for \$1500.00. Tabled to March staff meeting.

Public Comment:

Gerald Skelonc: Is paving of Trenton a done deal? I'm not in favor.

Items for the Regular Township Board Meeting:

- Road Commission Trenton Contractors Invoice
- Road Commission Wiersma Invoice
- Spring Clean Up Quote and Date
- Fee Schedule w/Changes

ADJOURNMENT Motion made by Ellick to adjourn, seconded by Stout. Motion carried 5-0.

NEXT MEETING – March 6, 2024