

SOLON TOWNSHIP

Monthly Staff Meeting

Solon Township Hall
15185 Algoma Avenue
Cedar Springs, MI 49319
616-696-1718

Minutes October 6, 2021

CALL TO ORDER 10:00 A.M.

Present: Ellick, Stout, Gerhardt, Chief Hays, Hoskins, Willoughby, Doane

Absent:

Public:

Departmental Activities

- Assessing: Finishing up first round of fieldwork.
- Zoning: Busy as usual.
- Building: Slow. Had a stop work order on Trenton.
- Fire Department: Have a potential new hire, with another who picked up an application. Attendance for some is slim to none. FF Vargo has been helping with the computer and IT issues quite a bit. Discussed if they will have an awards banquet. Chief had discussed with the guys and they may do a potluck or grill out at the department like they did earlier this year since the team enjoyed it. Working to get the burn permit application back up on the website.

Business/Topics of Discussion:

- **Firetec Commission Invoice:** Tabled to Board Meeting.
- **FF Schievink's FT Resignation:** Tabled to Board Meeting.
- **Deputy Clerk Wages:** A motion was made by Stout to increase Deputy Clerk's wages to \$17.50, seconded by Hoskins. Motion carried 4-0 with Ellick abstaining.
- **Administrative Assistant Meeting Rate:** A motion was made by Hoskins for the Administrative Assistant to receive the current rate for committee meetings when she is present, seconded by Stout. Motion carried 5-0.
- **Chief Hays Vacation/Personal Days:** A motion was made by Ellick for the Chief to receive 4 weeks vacation per fiscal year and 3 personal days per calendar year, with 2 weeks of vacation for this partial fiscal year, and 2 personal days left for this calendar year, seconded by Willoughby. Motion carried 5-0.

Other Discussion – Gerhardt asked about progress on Velzy Park. Bathroom almost complete, would like to see the trail sprayed for weeds with improvements made in the future. Marijuana discussed at Planning Commission. Will add to agenda for Board Meeting.

Items for the Regular Township Board Meeting:

- New Hire Puckett
- Firetec Invoice
- Matt Schievink's Resignation
- Medical/Recreational Marijuana

ADJOURNMENT Motion made by Gerhardt to adjourn, seconded by Stout. Motion carried 5-0.

NEXT MEETING - November 3, 2021