

SOLON TOWNSHIP

Monthly Staff Meeting

Solon Township Hall
15185 Algoma Avenue
Cedar Springs, MI 49319
616-696-1718

Minutes
August 7, 2019

CALL TO ORDER 10:05 A.M.

Present: Gunnell, Hoskins, Ellick, Poulsen, J. Austin, Doane, Drake

Absent: Gerhardt

Departmental Activities

- Assessing – Finished up on Section 6 updates – sketches & pics done. New law requires surveys be recorded – will make people aware of this change as they request land splits. Finalizing residential study, Commercial/Industrial due in Fall. Will be attending Michigan Assessors State Conference next week.
- Building – written report. Several garages and pole buildings, lots of mechanical and electrical, not much going on in stick built houses.
- Zoning – Very busy. Working on several complaints. Fire Chief to send zoning administrator a copy of letter he sent to resident on corner of 22 Mile and Algoma with copy of ordinance on illegal burn after he viewed remains of couch on a late night/early morning burn pile. Complaints of dirt track on Trenton.
- Fire Department – Fire Fighter Academy starting in October – 6 candidates showing interest, 1 of whom has not been as active as Fire Chief would like to see so may not be enrolled. Getting door prizes for Appreciation Dinner on Sept 29. Holding a meeting for FD personnel on September 21 to discuss issues within the Department. Chief asked for direction from the Board regarding sale of Engine 2 – discussion included pros and cons of keeping – such as carries 2 people, useful to block traffic, carries equipment such as SCBAs, fans, saws, etc., backup if other truck goes down, not used often for its water supply, newer 1 ton 4 door truck would hold more people and transport equipment. **Motion by Ellick to advertise with Firetec for \$40,000 and see what the interest may be, supported by Gunnell, carried 4-0.**

Business/Topics of Discussion:

- Ellick suggested wage increase for Administrative Assistant based on 2 years with the township and value to the front office and building department. Add to Board Meeting agenda.
- Zoning Board of Appeals Bylaws to be addressed at September staff meeting.
- Cemetery ditch mowing needs to be considered. Clerk will follow up on it.

- Still need to brush hog Algoma property – Clerk will follow up. Hoskins requested septic pumping on the property as well. Supervisor will follow up.
- Discussed block work for park restroom. Have one proposal so far.

Items for the Regular Township Board Meeting:

- September 20, 2019 Prisoner of War/Missing in Action Day
- Six candidates for FF Academy - \$150 registration fee
- Admin Asst wage increase

ADJOURNMENT –Motion made by Poulsen, seconded by Hoskins. Motion Carried.

NEXT MEETING September 4, 2019