

SOLON TOWNSHIP STAFF MEETING MINUTES

August 5, 2015

Solon Township Hall
15185 Algoma Avenue
Cedar Springs, MI 49319
616-696-1718

CALL TO ORDER by Supervisor Ellick at 10:00 a.m.

Present: Ellick, Gunnell, Gerhardt, Hoskins, Poulsen, Doane, Austin

TOPICS OF DISCUSSION:

- **Audit & Amendment to Budget for new Fire Fund** discussed.
- **Bonthuis Builders escrow refund:** Supervisor Ellick approved condition of the area after the barn was removed. Escrow deposit will be returned.
- **Kent County Road Commission work order – Trenton at 21 Mile to 22 Mile:** Motion by Ellick to move forward and sign work order, second by Gunnell, motion carried 5 – 0.
- **Fire Department:** new firefighters are eager and going through training. Clerk, Fire Chief and 2 Fire Committee members met with the Manager and the Fire Chief of City of Cedar Springs and Mark Nottley of Municipal Consulting Services for overview of shared services study. Supervisor Ellick reported that the FD generator was not usable when the storm knocked out electrical power last week. It is down for repair.
- **In discussion** of new firefighters and new trustee and possible morale issues in the Fire Department, Board felt another meeting with the Fire Committee and Firefighters would be appropriate. Supervisor Ellick will send emails to both groups to see if September 15 at 7:30 will work for a joint meeting.

DEPARTMENTAL ACTIVITIES:

- Building Dept: Fifty-two lines in log book, 10 in upgrade log: 1 new home, 2 pole barns, 1 commercial, 1 dbl-wide, 3 remodels, 6 decks, 1 demo permit. Ahead of last year and keeping busy.
- Assessing: Field work finished. Working on sketches and entering new data. Pictometry map updating. Gathering info on State audit documentation. Deficiencies likely in industrial properties based on other area audits. No activity on church property exemption request. Autozone appeal in process.
- Park Master Plan draft will be shared this week with committee members and board. Next committee meeting is Tuesday, August 18 at 4:30.
- New township website is getting ready to launch. Probably around Labor Day. We are looking for historical information and pictures to add.

ITEMS FOR THE REGULAR TOWNSHIP BOARD MEETING

Fire Dept requests: Self-Contained Breathing Apparatus (SCBA) repair - \$6,160
FF I II Academy Registrations – 10 @ \$140 each = \$1,400 plus mileage up to approx \$12,096
RICO training, FF Wetter - \$550
Brush Unit Repairs - \$2,442.08/\$500 deductible
Fire apparatus preventive maintenance - \$1,475
POW/MIA resolution for recognition Day 9/18/15

Motion by Mr. Gunnell to adjourn, second by Mr. Hoskins. Motion carried.

Next Meeting: September 2, 2015

Submitted by Clerk Poulsen