

# **OLON TOWNSHIP**

## **STAFF MEETING MINUTES**

**September 4, 2013**

Solon Township Hall  
15185 Algoma Avenue  
Cedar Springs, MI 49319  
616-696-1718

**CALL TO ORDER** by Supervisor Ellick 10:06am.

Present: Ellick, Austin, Gunnell, Zenker, Rideout, Poulsen, Doane

Absent: Badgerow, Drake, Kruithoff

### **Staff Reports**

**Assessor:** Finishing up on paperwork for appraisals. Will work on Building Permits next.

**Zoning Administrator:** absent.

**Building Department:** 4 new houses. Little behind last year but catching up.

**Administrative Assistant:** absent.

**Fire Department:** absent.

**Trustees: Rideout:** Attended MTA meeting where it was mentioned there was not a lot of support for the EMS fee increase budget balancing proposal, and that One Kent ideas were not going anywhere except some support in moving assessing offices to Kent County.

Unhappy with grave digging for funeral last week. Sand used instead of top soil and too large an area covered in sand. Proposed wording for personnel policy regarding trustees compensation for meetings.

**Gunnell:** nothing to report.

**Treasurer:** Received higher than anticipated revenue sharing of \$74,000.

**Clerk:** nothing to report.

**Supervisor:** Reported has received offers from volunteers to work on barn roof for no pay with township buying materials. Motion made by Mr. Rideout to authorize up to \$2,000 for materials for repair, supported by Ms. Zenker, motion carried 5 to 0. Clerk to check liability issues.

Supervisor also reported notice of another Olin Lakes systems failure from Health Department and letter from DEQ on separate parcel. Discussion ensued regarding cleanup/condemnation and what township can do to follow-up. Also discussed Health Department pump & haul logs.

Supervisor stated would get with Dean Rooks to engineer stairway for fire station.

Motion to Adjourn by Ms. Zenker, supported by Mr. Gunnell, carried 5 – 0.

**Next Meeting:** October 2, 2013