

MINUTES

CEDAR SPRINGS PUBLIC LIBRARY REGULAR BOARD MEETING

**MONDAY
MAY 24, 2021**

7:00 PM MEETING

**CEDAR SPRINGS PUBLIC LIBRARY
107 N. MAIN STREET**

Cedar Springs Public Library Mission Statement

The mission of the Cedar Springs Public Library is to provide quality materials and services to educate, inform, teach, and partner with our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

I. CALL TO ORDER

Meeting called to order by Secretary Owen at 7:00 pm
Present: Tony Owen, Becky Powell, Louise King, Maryevelyn Vu,
Absent: Bob Ellick, Shelly Hilbert, Karen Ringler
Quorum present

II. PLEDGE OF ALLEGIANCE

Secretary Owen led the pledge.

Shelly Hilbert is now present at meeting.

III. PUBLIC FORUM

Any citizen who wishes to address the Library Board on a topic shall be recognized by the Chair and limit their comments to two minutes unless the chairperson deems otherwise. The Board will not respond, or discuss, public comments unless the Chair approves.
No oral or written comments made.

IV. APPROVAL OF THE AGENDA

MOTION: "Approve agenda" made by King, second by Powell
Motion carried by voice vote Ayes 5, Nays 0

V. CONSENT AGENDA

- A. Approval of April 26, 2021 Meeting minutes
- B. Approval of April 2021 Financial report

MOTION: "Approve consent agenda" made by Powell, second by King
Motion carried by voice vote Ayes 5, Nays 0.

VI. DIRECTOR'S REPORT

Director's full report is part of Board packet.

Review of Press Release by the Kent County Libraries, (CSPL, Sparta Twp. Library, GR Public Library and KDL, "Kent County Libraries Provide Options for Those without Broadband Internet."

Described "Library Seed Program" being put together by Mary Gardner and Shelly Hilbert.

Informed Board of new TV put up behind front desk to advertise Library programs and activities. Discussed staffing of Library and a new hire.

VII. UNFINISHED BUSINESS

A. No unfinished business

VIII. NEW BUSINESS

A. Review of new budget items

Treasurer Powell stated Budget amendments will be submitted and voted on at the June meeting and finalization of 2020/2021 Budget will be at July meeting.

B. Approval of City/ Library agreement

MOTION: "Board does not approve lease as submitted by City" made by Powell, second by Vu

Motion carried on voice vote Ayes 5, Nays 0.

IX. COMMITTEE REPORTS

A. Personnel Committee-None

B. Policy Committee- None

C. Bylaw Committee – None

D. Technology Committee – None

E. Finance Committee – None

X. AGENDA ITEMS FOR MONDAY, JUNE 28, 2021 MEETING

A. Budget Amendments approvals

B. Reconsideration of new Library Curtilage Agreement offered by the City

XI. BOARD COMMENT

Owen discussed new members consider having a separate email address just for Library business

Director Clark will send out a new Board listing to avoid private information being exposed

Director Clark announced retirement plans to be effective January 1, 2022, if a replacement is found by then

XII. ADJOURNMENT

MOTION: "Adjourn meeting" made by King, second by Powell.

Motion carried by voice vote Ayes 5, Nays 0.

Meeting adjourned at 8:00 pm

Next regular meeting scheduled for Monday, June 28, 2021, 7:00 pm at the Library.

Submitted by Secretary Owen

Approved by Board on 6/28/21