



**Solon Township**  
Kent County  
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Cedar Springs, MI  
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Minutes of the Regular Meeting of the Solon Township Board of Trustees  
September 2, 2004  
Solon Township Hall  
2305 19-Mile Road  
Cedar Springs MI 49319

Meeting called to order by Clerk Cynthia Ferguson at 7:30 p.m.

Members present: Fred Gunnell, Cynthia Ferguson, and Rich Straub

Members absent: None

***Pledge of Allegiance***

***Guests & Presentations***

None

***Public comment on agenda items***

None

***Approve agenda***

Motion made by Gunnell to approve the agenda with changes (MTA convention will be in Detroit not Lansing). Seconded by Straub. Motion carried, 3-0.

***Approve Consent Agenda***

Motion made by Straub to approve the consent agenda. Seconded by Gunnell. Motion carried 3-0.

- I. a. Approve minutes from Regular meeting for August 10, 2004, Special Meeting Aug. 17, 2004.
- b. Approve Bill list and accept Written Department and Committee Reports
  - August Bill List
  - Assessor's Report
  - Fire Chief's Statistics Report
  - Clerk's Budget Report
  - Building Inspector's Report
  - Treasurer's Report
- c. Payment of other August billing's for September.
- d. Election Supply Budget Increase of \$1500.00
- e. Election Supply Expenditure of \$650.00 (one time purchase) Miller Consultation

***Old business***

**Cedar Springs Public Library** – Liz Mulder, Solon representative Library Board, commented on the new carpeting installation, availability of shelving and selling of storage trailer.

**Cedar Springs Parks and Rec.** - Ferguson reported that the board packets include minutes from the last Parks and Rec. meeting.

Motion made by Ferguson to approve appointment of Sara Thornton as Solon Township representative to the Cedar Springs Parks and Rec. Board. Seconded by Straub. Motion carried, 3-0.



**Amendment to Resolution Authorizing Payment of Certain Budgeted Expenditures –** Straub made a motion to approve amendment to Resolution to include the vendors listed. Alltel, American Gas & Oil, American United Life, Bank One (Payroll Withholding tax), BlueWater Sanitation, Cedar Springs Post, Charter Communications, Consumers Energy - (Street Lighting, Township hall, Fire Dept., Cemetery), Ervin Leasing, Holton LP, Manufactures Life, Speedway Super America, State of Michigan (Payroll Withholding tax), United Telecom – (Township hall, Fire Dept., Building Dept.). Seconded by Gunnell. Motion carried, 3-0.

**Vacancy of Treasurer and Supervisor Positions/Pension –** Ferguson reported that the board was waiting for confirmation from state on appointments. If the board does not appoint to the vacated positions by September 22, 2004, the Governor will step in and appoint to fill the vacated positions.

Ferguson made a motion to appoint Heather Zenker as Treasurer to complete the existing term. Seconded by Straub. Motion carried, 3-0.

Zenker took place at the board table.

Ferguson made a motion to accept her resignation as Clerk. Seconded by Gunnell. Motion carried, 3-0.

Straub made a motion to appoint Cynthia Ferguson as Supervisor to complete the existing term. Seconded by Gunnell. Motion carried, 3-0.

Ferguson made a motion to appoint Elizabeth Mulder as clerk to complete the existing term. Seconded by Gunnell. Motion carried, 4-0.

Mulder took her position at the board table.

Ferguson made a motion to approve an additional \$200.00 per month for Zenker and Mulder in lieu of signing them up for the elected officials pension, as they will only be in office such a short period. Seconded by Straub. Motion carried, 5-0.

**Resolution with Charter Communication Cable Television Franchise –** Ferguson made a motion to approve the renewal of resolution approving Franchise Agreement (Charter Communications-Cable TV Franchise). Seconded by Straub. Roll call vote. Ayes: Gunnell, Straub, Ferguson. Nays: None. Motion carried, 3-0.

### ***New Business***

**Appointments to Planning Commission for term Oct. 2004-2007 –** Ferguson commented that they were seeking a motion to appoint Susan Sherman and Ellen Moore to fill the two terms that will expire in October. Gunnell made a motion to reappoint Susan Sherman and Ellen Moore to a three-year term October 2004-2007. Motion failed for lack of support. Straub made a motion to extend the existing expiring terms until January 31, 2005 to allow time for the new board to make the appointments. Seconded by Mulder. Motion carried, 4-1.

**Appointment to fill vacancy on Planning Commission to complete existing term ending October 2006. -** Ferguson made a motion to extend the vacancy until January 31, 2005 to allow the new board to make the appointment. Seconded by Zenker. Motion carried, 5-0.

**Approve annual payment/ contribution to Cedar Springs Parks and Rec. \$3000.00 –** Mulder made a motion to approve annual payment to Cedar Springs Parks and Rec. for \$3000.00. Seconded by Straub. Motion carried, 5-0.



**MTA January 2005 annual conference – Detroit** – Ferguson commented that she is seeking a motion for approval now, due to the fact that reservation have to be made in October. Mulder made a motion to approve sending 5 board members and the deputy clerk and deputy treasurer to the annual conference in Detroit January 2005. Seconded by Straub. Motion carried, 5-0.

**Identification sign at the commercial area within the 425 district** – Ferguson read a letter to the board from the city of Cedar Springs regarding the placement of a sign in the 425 area. It would state that it is a commercial area and the split of shared tax revenue. They are seeking the Township participation in the cost of such sign. Straub made a motion that we turn down the proposal at this time and the clerk issue a letter to the City of Cedar Springs stating the board’s decision. Seconded by Mulder. Motion carried, 5-0.

***Correspondence***

**Trustee:** Fred Gunnell- none at this time.

**Trustee:** Rich Straub- would like to thank Heather Zenker and Elizabeth Mulder for their willingness to step in.

**Treasurer:** Heather Zenker – none at this time.

**Clerk:** Elizabeth Mulder – would like to express her appreciation at the opportunity to serve as Clerk and feels honored to be chosen.

**Supervisor:** Cynthia Ferguson – Would like to have a special workshop with the Planning Commission and Township Board to review current issues being looked at. She would like to request that existing literature be reviewed. Second by Mulder with the date of meeting to be posted in the near future. Motion carried, 5-0.

Ferguson would also like to remind the board members of the up coming meeting with the Road Commission @ the North Complex on September 22, 2004.

***Additional Public Comment***

Comment heard from the public on the proposed meeting with the Planning Commission that possibly the Ad Hoc committee be included. Comment that the attorneys not be brought in for the workshop until all issues have been resolved and the board, planning commission and Ad Hoc committee have a concrete agenda.

***Adjournment***

Motion made by Straub to adjourn. Second by Zenker. Motion carried, 5-0.

Meeting adjourned 8:45p.m.

Elizabeth Mulder, Clerk