



Minutes of the Regular Meeting of the Solon Township Board of Trustees

March 9, 2010

Solon Township Hall

2305 19-Mile Road

Cedar Springs MI 49319

Solon Township

Kent County

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Cedar Springs, MI

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Meeting called to order by Supervisor Robert Ellick at 7:30 P.M.

Members present: Fred Gunnell, Robert Ellick, Heather Zenker, Rich Straub & John Rideout

Members absent: None

Pledge of Allegiance

Invocation – given by Pastor Craig Owens

Public comments on the agenda items: None

Approve agenda

A motion was made by Mr. Straub to approve agenda. Mr. Gunnell seconded the motion. Motion carried 5 to 0.

Approve Consent Agenda

A motion was made by Ms. Zenker to approve consent agenda. The motion was seconded by Mr. Rideout. Motion carried 5 to 0.

Committee Reports

Cedar Springs Public Library – Donna Clark reported on the library actives. She noted the first grade library card drive, the travelogue and the classes currently being offered

Cedar Springs Parks & Rec – Heather Zenker reported that the parks & rec department is taking over the travelogue series next year, she also reported that Maranda in the park will be in Cedar Springs again next year on June 24th. She also stated that they would be having a three on three-baseball tournament in conjunction with the red flannel festival next year.

Fire Committee – no report submitted

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Old Business:

Outdoor Furnace Ordinance

A motion was made by Mr. Rideout to approve the outdoor furnace as presented. Ms. Zenker seconded the motion. A roll call vote was conducted all members voting no. The motion failed to carry.

New Business:

Motion to purchase pagers and head sets

A motion was made by Mr. Rideout to authorize the fire chief to spend up to \$1600.00 for the purchase of two new pagers and four headsets for the fire department. Ms. Zenker seconded the motion. The motion carried 5 to 0.

Motion to increase fire fighter pay

A motion was made by Mr. Rideout to approve a pay increase for the fire fighters as follows. The station, training and meeting pay will be increased to \$8.00 per hour and the pay for additional run pay will be increased to \$13.25 per hour effective April 1, 2010. The motion was seconded by Ms. Zenker and carried 5 to 0

Motion to increase Deputy Clerks pay rate

A motion was made by Mr. Rideout to approve a pay increase for the Deputy Clerk in the amount of twenty-five cents per hour from \$12.60 per hour to \$12.85 per hour effective April 1, 2010. The motion was seconded by Ms. Zenker and carried 5 to 0.

Motion to increase Zoning Administrators pay

Motion by Mr. Ellick to increase the Zoning Administrators pay from \$13,222.40 annually to \$14,172.00 annually effective April 1, 2010. Mr. Gunnell seconded the motion. The motion carried 5 to 0.

Motion to adjust Administrative Assistants pay schedule

Motion by Mr. Rideout to approve paying the Administrative Assistant a pay for performance fee of up to five percent (5%) of grants received not to exceed \$2,500 per year for grants she is able to obtain for the township as a direct result of her researching and writing the grant proposal. These funds will not be considered part of the normal compensation and are subject to review and approval by the Board on an annual basis. Ms. Zenker seconded the motion. The motion carried 5 to 0.

Supervisor's Pay resolution

Motion by Mr. Straub to approve the Supervisor's salary resolution as presented for the fiscal year 2010 – 2011. The salary will remain at \$29,500.00 per year. Mr. Gunnell seconded the motion. A roll call vote was conducted with all members voting yes. The motion carried.

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Treasurer's Pay resolution

Motion by Mr. Rideout to approve the Treasurer's salary resolution as presented for the fiscal year 2010 – 2011. The salary will remain at \$24,000.00 per year. Ms. Zenker seconded the motion. A role call vote was conducted with all members voting yes. The motion carried.

Clerk's Pay resolution

Motion by Ms. Zenker to approve the Clerk's salary resolution as presented for the fiscal year 2010 – 2011. The salary will remain at \$24,000.00 per year. Mr. Straub seconded the motion. A role call vote was conducted with all members voting yes. The motion carried.

Trustee's Pay resolution

Motion by Mr. Rideout to approve the Trustee's salary resolution as presented for the fiscal year 2010 – 2011. The salary will remain at \$90.00 per diem. Mr. Ellick seconded the motion. A role call vote was conducted with all members voting yes. The motion carried.

Amendment to personnel policy

Motion by Mr. Rideout to amend the personnel policy as it relates to vacation pay as presented. Mr. Straub seconded the motion. The motion carried 5 to 0.

Outdoor furnace fee resolution

Motion by Mr. Straub to approve resolution establishing application fees for the placement of outdoor furnaces at \$30.00 in addition to any other applicable fees. The motion failed for lack of support.

Renewal of listing of White Creek property

Motion by Mr. Rideout to renew the property listing with Arthur K. Eggerding Inc. for the property located at 14100 White Creek Ave. Said listing to be for one (1) year. Ms. Zenker seconded motion. After discussion it was decided that listing should be for six (6) months, Mr. Rideout amended motion for six (6) months. Motion carried 5 to 0.

Renewal of audit agreement

Motion by Mr. Rideout to renew contract with Siegfried Crandall PC in the amount of \$7,100.00 to conduct the township's yearly audit. Ms. Zenker seconded motion. Motion carried 5 to 0.

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Discussion Items - none

Correspondence

Mr. Gunnell – nothing

Mr. Straub – nothing

Treasurer – nothing

Clerk – North Kent transit meeting

Supervisor – Shared with the Board a news release on possible further cuts to revenue sharing, Woodlawn Swingset's request for an industrial development district, current road conditions and discussed the possibility of taking classes to become a certified public manager

Public comments: none

Adjourn – Motion by Mr. Straub to adjourn, seconded by Mr. Gunnell. Motion carried 5 - 0.

Meeting adjourned at 8:10 P.M.

John W. Rideout
Solon Township Clerk