



BUILDING PERMIT APPLICATION / BLUE PRINT CHECK LIST

Owner's Name: _____

Owner's Address _____

Owner's Phone: _____ Cell: _____

Building Site Address: _____

Parcel Number 41-02-____-____-_____

Parcel Size in Acres _____

Description of proposed building project: _____

Residential Type or Style _____

(ranch, 2-story, bi-level)

Foundation Type or Style _____

(Poured walls, slab, block, etc)

Foundation Foot Print _____

Square Foot Ground Floor _____

Square foot Upper Floor _____

Attach one set of building plans with a copy of the truss certification for your project.

*** If you are hiring individuals for the above work, they must be licensed contractors who are registered with the township.**

“Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.”

Name of Builder: _____

Builder's Address _____

Builder's
Phone: _____ **Fax** _____ **Cell** _____

Builder/Applicant Signature _____

The homeowner and / or builder are responsible to meet and uphold all ordinances of Solon Township. Solon Township Zoning Ordinance Books are available at the township office for \$25.00.

<p>Office use only:</p> <p>Building permit fee:</p> <p>Date received:</p> <p>Signature of Official:</p>

NOTE: Original for Building Official's File

**THIS SHEET IS FOR YOUR INFORMATION PLEASE
DETACH AND KEEP WITH YOUR RECORDS;**

- **During the process of building, you will have to call for inspections. The following inspections are necessary:**
 - **Initial**
 - **Rough-In**
 - **Final**
 - **Violation Compliance (if necessary)**

- A. Building Inspections: Footings/foundation before any backfill. Rough in before insulation is installed. Final building is done after the project has had and passed Electrical, Plumbing, and Mechanical Final Inspections. Address sign must be installed before occupancy permit is issued.
Building Inspector/ Joel Austin: 616-696-1718 or 616-696-0827**

- B. Electrical Inspections: Initial inspection after service is installed. Service will be connected by the power company until inspection is passed. Rough In inspection before any insulation is installed. Final inspection after all fixtures are installed.
Electric Inspector: Pat Huffman 616-696-7741**

- C. Plumbing Inspections: Initial inspection is made upon completion of the rough-in. (Underground) Final inspection after all fixtures are installed.
Plumbing Inspector: Dave Cooley 616-874-3265**

- D. Mechanical Inspections: Initial inspection is made upon completion of the Rough In. Final inspection after all appliances are installed.
Mechanical Inspector: Dave Cooley 616-874-3265**